



TX--093 AFJROTC COURSE SYLLABUS 4th YEAR CADETS SY 2019-20



COURSE NAME: Aerospace Science 400: *Management of the Cadet Corps*; Leadership Education 400: *Principles of Management*.

CREDIT HOURS: (1) Physical Education OR Elective Credit for the entire year

INSTRUCTOR'S NAMES: Lt Col Deal and SMSgt Warren

REQUIRED TEXT/MATERIALS:

Aerospace Science 400: *Management of the Cadet Corps* (No Textbook)

Leadership Education 400: *Principles of Management*

1st Semester Unit 1: Introduction to Management

1st Semester Unit 2: Planning

2nd Semester Unit 3: Organizing

2nd Semester Unit 4: Leading

Leadership Education: *Drill and Ceremonies: Drill Curriculum (Cumulative)* AF Manual 36-2203, V-2627 (**Will not exceed 50% of LE material**)

1st Semester Chapter 1: Introduction to Drill and Ceremonies

1st Semester Chapter 2: Commands and the Command Voice

1st Semester Chapter 3: Individual Instruction

2nd Semester Chapter 4: Drill of the Flight

TURNING POINT CLOUD (TPC): The TPC instructional system is provided by HQ AFJROTC and will be used during all instructional lessons. Cadets will be expected to learn how to use the TPC remotes or use their electronic device with the “App” installed.

COURSE DESCRIPTION: The course consists of three components: Aerospace Science (40%), Leadership Education (40%), and Wellness/Physical Fitness (20%). The **Aerospace Science 400** portion is designed where the cadets should manage corps operations during their fourth year in the Air Force Junior ROTC program. This hands-on experience affords cadets the opportunity to put theories of previous leadership courses into practice. Planning, organizing, coordinating, directing, controlling, and decision-making will be done by cadets. They will put into practice their communication, decision-making, personal-interaction, managerial, and organizational skills. **Leadership Education 400** provides exposure to the fundamentals of management. The text contains many leadership topics that will benefit students as well as provide them with some of the necessary skills needed to put into practice what they have learned during their time in AFJROTC. We are confident this course, coupled with what cadets have already learned during their time in AFJROTC, will equip them with the qualities needed to serve in leadership positions within the corps. Throughout the text are many ethical dilemmas, case studies, and role play activities built into the lessons. These activities are based on real life experiences and will allow students the opportunity to practice what they learn by getting involved in discussions and expressing their opinions. **Drill and Ceremonies: Drill Curriculum (Cumulative)** is used to teach the Drill Curriculum (Cumulative) course by providing an in-depth introduction to drill and ceremonies. The course concentrates on the elements of military drill, and describes individual and group precision movements, procedures for saluting, drill, ceremonies, reviews, parades, and development of the command voice. Cadets are provided detailed instruction on ceremonial performances and protocol for civilian and military events and have the opportunity to personally learn drill. The **Wellness/Physical Fitness** portion incorporates the Cadet Health and Wellness Program (CHWP). The CHWP is an exercise program focused upon individual base line improvements with the goal of achieving a Presidential Physical Fitness standard calculated with age and gender. The goal of the CHWP is to motivate JROTC cadets to lead active, healthy lifestyles beyond program requirements and into their adult lives. Cadets will be given the opportunity to put into practice the wellness concepts that are taught in Leadership Education I. Students **WILL** wear the Air Force JROTC uniform weekly (Wednesday/Thursday) and the **issued** PT Gear on Fridays.

COURSE OBJECTIVES AND GOALS:

Aerospace Science 400: Management of the Cadet Corps

1. Apply theories and techniques learned in previous leadership courses.
2. Analyze how to develop leadership and management competency through participation.
3. Analyze strengthened organizational skills through active incorporation.
4. Evaluate how to develop confidence in ability by exercising decision-making skills.
5. Evaluate Air Force standards, discipline, and conduct.

Leadership Education 400: Principles of Management

1. Know the history and the importance of management.
2. Know the techniques and skills involved in planning and decision making.
3. Know the importance of managing change, stress, and innovation.
4. Know the key elements of individual and group behavior, the importance of the communication process, and the characteristics of a good leader.

Drill and Ceremonies

1. Know the importance of drill and ceremonies.
2. Know basic commands and characteristics of the command voice.
3. Apply and execute the concepts and principles of basic drill positions and movements.
4. Know when and how to salute.
5. Apply the principles and procedures of drill movements used with smaller units to the movement of a squadron.

Wellness and Physical Fitness

1. Motivate AFJROTC cadets to lead active, healthy lifestyles beyond program requirements and into their adult lives.
2. Create an individualized training program based on national standards by age and gender.
3. Identify areas of improvements for each cadet.
4. Incorporate a physical training program to reach goals.

UNIFORM DAY: WEDNESDAY OR THURSDAY and “Special Events” such as 9/11 Ceremony, Military Ball, Veterans Day, Pass-in-Review, etc. Cadets are required to wear their issued Physical Training Gear on FRIDAYS.

GRADING PROCEDURES: Grades from the Aerospace Science portion of the course count 40% of the AFJROTC final grade and will be graded by the SASI. The Leadership Education portion of the grade counts 40% of the final grade and will be graded by the ASI. The wellness portion of the program counts for the remaining 20% of the final grade and will be graded by the SASI and/or ASI. Drill will be evaluated by the ASI and the SASI. Grades will be computed in accordance with standard district grading policy.

MAJOR SUMMATIVE	MINOR SUMMATIVE
Uniform Wear	Physical Training (PT)
Semester Project Grade entered as Sem Exam Gd	LE-400 Assignments
Planning/executing major events such as Parades, Special Events (9/11 Ceremony, Annual Drill Meet, Cadet Pass & Review, CIA Trips, etc)	Classwork and Drill Evaluations

GRADING SCALE: As set by the Texas State Board of Education

<u>Grade</u>	<u>Percentage Required</u>
A	90 and above
B	80 - 89
C	70 - 79
F	69 and below

GRADING PROCEDURES:

Major Summative
Minor Summative

WEIGHT:

60%
40%

NOTE: Grade weight is based on DISD policy.

UNIFORM WEAR (Major Grade): May earn up to 100 points, weighted 60%. Uniform wear is a large part of the Air Force JROTC program. ALL cadets are required to wear the appropriate uniform each Wednesday or Thursday, from the start of the school day until released. Failure to wear the uniform as required will result in removal from AFJROTC. Below are three different scenarios regarding uniform wear grading:

- A. Cadet has an excused absence on uniform day: The cadet may wear the uniform the first day upon return to school for full credit. Two days later, maximum 80%. Three days or more = a zero.
- B. Cadet has an unexcused absence on uniform day: The cadet may wear the uniform the next school day for a maximum grade of 80%. If not completed then, the grade will be a zero.
- C. Cadet fails to wear the uniform on the designated day and is present in class: Grade will be a zero with no makeup opportunity.

PT UNIFORM/PARTICIPATION GRADE (Minor Grade): May earn up to 100 points, weighted 40%. The cadet will earn 50 points for dressing in the issued PT Gear and 50 points for participation in that day's activities.

MAJOR EVENT PLANNING/EXECUTION (Major Grade): May earn up to 100 points, weighted 60%. AS-400 cadets will plan and execute major event during the course of the school year.

MONTHLY ASSIGNMENTS (Minor Grade): May earn up to 100 points, weighted 40%. Includes any classwork, class participation, or drill evaluation grades. The attachment to this document outlines required lessons to be completed during the course of the school year. Late assignments will not be graded. Drill evaluations will be conducted throughout the year and grades are assigned based on individual effort and willingness to learn the movements.

4th YEAR CADET PROJECT: During the course of the year, all 4th year cadets will receive a list of assignments to complete from the LE-400 textbook over the course of the school year. The capstone project will consist of developing a job resume based on the assumption the cadet has completed college in a field of their choice.

COMMUNITY SERVICE: Cadets will have multiple opportunities to perform Air Force JROTC sponsored community service during each semester.

CURRICULUM IN ACTION TRIPS (CIA)/FIELD TRIPS: Throughout the semester, the cadets will have opportunities to participate in school-sponsored activities that serve as an extension of the AFJROTC curriculum. These trips may include military base visits, museums, BMT graduation, etc. Cadets must be in good academic and disciplinary standing to participate.

CLASS BEHAVIOR: The nature of the AFJROTC mission, as well as its high visibility within the school and community, requires its members to adhere to higher standards than might be found among the student population. **Inappropriate behavior**, in or out of uniform, is prohibited while participating in AFJROTC. This behavior includes, but is not limited to, consuming alcohol, drug abuse, tobacco use, horseplay, public displays of affection, fighting, disparaging remarks, insubordination, disrespect, verbal threats and physical attacks.

ELECTRONIC DEVICES: Electronic device policy is in accordance with Denton ISD district instructions. As a general rule, cell phones will not be used in AFJROTC. Only the instructor may allow a cadet to use their phone during classroom instructional time.

EXPECTATIONS FOR CADETS

1. Always use sir or ma'am.
2. Always be on time.
3. Bring required items to class.
4. Wear the correct uniform on the appropriate day.
5. Place bags under desk / on shelf.
6. Follow Directions...Do not talk out of turn.
7. Treat instructors and other cadets with respect.
8. Wear your uniform with pride.
9. Get involved with the corps.
10. Finally, Never Quit!!

CLASSROOM PROCEDURES:

1. Enter the classroom and proceed directly to your desk.
2. Put up your backpacks.
3. Stand at ease at the behind your desk.
4. The flight commander/flight sergeant will call the class to "Attention".

5. The element leaders will report absent cadets to the Flight Commander—Flight Sgt Records it in the binder.
6. The flight commander will lead the flight in reciting the Pledges and Cadet Creed.
7. The flight commander reports attendance to the instructor.
8. The flight commander will give the cadets “seats” and “at ease” and then proceed with the daily briefing.
9. Approximately two minutes before the class dismissal bell rings, the instructor will direct the Flight Commander or Flight Sergeant to prepare the class for dismissal.
10. When the bell rings or at the signal of the instructor, the Flight Commander will call the flight to “ATTENTION”. Cadets will come to the position of ATTENTION and dismiss.
11. The Flight Commander/Sergeant will check that all trash is picked up and the desks are aligned.

4th YEAR CADET ASSIGNMENT LIST

OVERVIEW: As a 4th year cadet, you are expected to understand how an AFJROTC program should operate under the leadership of cadets within the corps. Not all cadets truly understand what it means to lead. Does it mean you must rule with that proverbial “iron fist” or lead with a kind and gentle heart? Or is it a mix of the two? It is up to you to develop your leadership style and to mentor the younger cadets who will eventually replace you one day.

Below is a list of tasks to be completed by the end of the semester and year. **Due dates are firm and failure to meet your deadlines will result in a grade of zero, so please do not procrastinate! All assignments will be typed and emailed to the instructors.**

DUTIES: All 4th year cadets will have a staff position within the corps. If you are not currently assigned a staff position, you will be assigned to one. Your corps commander will work with you to identify your role.

ASSIGNMENTS: Will be a mix of LE-400 lessons, planning and executing major events, and progress towards completing a job resume.

1st SEMESTER EXAM IS A JOB RESUME: Your resume will be 2-3 pages using a Microsoft Word template of your choice. For the purpose of this project, you will have completed college in a field you plan to go into.

2nd SEMESTER EXAM IS A CLASS PRESENTATION: If a senior is not exempt from end of year final exams, they will build a Powerpoint presentation based on their experiences in AFJROTC over the last 4 years.

DUE DATE	TASK
27 Sept	LE400, Chapter 1, Lesson 1, Management Basics. On page 16, Answer Questions 1-8, typed.
25 Oct	LE400, Chapter 2, Lesson 2, Management Approaches. On page 49, Answer Questions 1-6, typed.
22 Nov	LE400, Chapter 4, Lesson 2, Establishing Goals and Developing Plans. On page 109, Answer Questions 1-7, typed.
13 Dec	LE400, Chapter 5, Lesson 1, The Decision-Making Process. On page 125, Answer Questions 1-7, typed.
13 December!!	Job Resumes are Due—This will be your 1st Semester Exam Grade
31 Jan	LE400, Chapter 6, Lesson 1, Managers and Change. On page 153, Answer Questions 1-6, typed.
28 Feb	LE400, Chapter 6, Lesson 2, Change and the Organization. On page 165, Answer Questions 1-6, typed.
27 Mar	LE400, Chapter 7, Lesson 1, Behavior and Personality. On page 199, Answer Questions 1-7, typed.
27 Mar	LE400, Chapter 8, Lesson 2, Managing Teams. On page 237, Answer Questions 1-4, typed.
April	Plan / Organize spring field trip and cadet awards ceremony
NOTE!!	Any 4th year cadets who are required to complete a final exam will earn that grade by putting together a classroom presentation.